



# Northeastern Catholic District School Board

383 Birch Street North, Timmins, ON, P4N 6E8

**Public Board Meeting  
meeting held December 18, 2024**

**MINUTES**

- PRESENT: Trustees:** Glenn Sheculski, Chair of the Board  
Colleen Landers, Vice-Chair of the Board  
Paula Del Guidice  
Elizabeth King  
Steve Malciw  
Stan Skalecki
- Student Trustees:** Sahayma Omenye  
Darlene Louttit
- Administration:** Tricia Stefanic Weltz, Secretary-Treasurer of the Board and Director of Education  
Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education  
Keld Scott, Superintendent of Business
- Staff:** Samantha Sibllal, NCDSB Officer and Recorder
- Guests:** Nil

- REGRETS:** Martin Drainville, Trustee  
Denis Lincez, Trustee  
Fred Salvador, Trustee  
Michele Mahaffy, Executive Assistant and Recorder

The territorial acknowledgement and opening prayer were recited.

**A. CALL TO ORDER**

Chair Sheculski called the meeting to order at 4:48 p.m.

**B. ROLL CALL**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 24-141**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting: Martin Drainville, Denis Lincez, Fred Salvador and Michele Mahaffy.

**Carried**

**C. APPROVAL OF THE AGENDA**

**Motion**

MOVED BY: C. Landers

**Resolution 24-142**

SECONDED BY: S. Skalecki

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda of the Public Board Meeting as presented.

**Carried**

**D. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: E. King  
SECONDED BY: C. Landers

**Resolution 24-143**

BE IT RESOLVED THAT the Northeastern Catholic District School Board resolve into Committee of the Whole Board and close the meeting to the public in accordance with the provisions of Section 207(2) of the Education Act, R.S.O. 1990, c.E.2.

**Carried**

*The student trustees left the boardroom and the meeting moved to the in camera session.*

**E. CALL TO ORDER**

All parties returned to the Board Room and Chair Sheculski called the meeting to order, resuming the Public Meeting of the Board at 5:28 p.m.

**F. DECLARATIONS OF CONFLICT OF INTEREST – Nil**

**G. APPROVAL OF MINUTES**

**Motion**

MOVED BY: E. King  
SECONDED BY: C. Landers

**Resolution 24-144**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented.

Public Board Meeting, held on November 20, 2024

**Carried**

**H. DELEGATIONS - Nil**

**I. POLICY**

**I.1 B-8 Purchasing**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: S. Skalecki

**Resolution 24-145**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-8 Purchasing* at second and third reading.

**Carried**

**I.2 E-8 Ontario Student Record**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: C. Landers

**Resolution 24-146**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-8 Ontario Student Record* at second and third reading.

**Carried**

**I.3 F-1 Accessibility Standards**

**Motion**

MOVED BY: E. King  
SECONDED BY: S. Malciw

**Resolution 24-147**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *F-1 Accessibility Standards* at second and third reading.

Carried

#### **I.4 H-4 Smoke-Free Environment**

##### **Motion**

MOVED BY: S. Skalecki  
SECONDED BY: P. Del Guidice

**Resolution 24-148**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *H-4 Smoke-Free Environment* at second and third reading.

Carried

#### **I.5 P-17 Employee Travel for Board Business**

##### **Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: E. King

**Resolution 24-149**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-17 Employee travel for Board Business* at second and third reading.

Carried

#### **I.6 P-18 Line of Responsibility**

##### **Motion**

MOVED BY: S. Skalecki  
SECONDED BY: P. Del Guidice

**Resolution 24-150**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-18 Line of Responsibility* at second and third reading.

Carried

### **J. PRESENTATIONS AND REPORTS**

#### **J.1 Presentations**

##### **J.1.1 Revised Estimates – Keld Scott, Superintendent of Business**

Keld Scott referred to items 11 and 12 in the *Board Package* which included the detailed *2024-2025 Revised Budget Estimates* and a variance document which outlined several notable variance explanations. He continued by reviewing the variance document and taking questions or comments from the Board. He noted that a motion would follow and recommended acceptance of the revised budget estimates.

Trustees engaged in a question-and-answer period with the presenter.

##### **J.1.2 Director's Annual Report – Tricia Stefanic Weltz, Director of Education**

The Director presented her annual report to the Board highlighting the successes of the NCDSB in reaching the goals of the Multi-Year Strategic Plan. She shared the 2024 report highlighting the work of the NCDSB across four priority areas aligned with the Ministry of Education and the NCDSB Pastoral Plan. Trustees reviewed a copy of the version going to print and distribution upon acceptance by the Board in a motion to follow. A recommendation of acceptance was provided.

#### **J.2 Reports**

##### **J.2.1 Student Trustees – Monthly Student Report, Sahayma Omenye and Darlene Louttit**

The student trustees presented this month's OHS update:

- School Activities: Knights Sleigh Hunger, the Santa Claus Parade, Advent mass, Christmas dinner and Winter Formal
- Class Activities: OPG and Northern College visits
- Extracurriculars: United Way Youth Challenge, boys' basketball and girls' volleyball

### **J.2.2 Audit Committee**

Trustees on the Audit committee provided an overview of the December 9, 2024 meeting and presented the 2023-2024 audited financial statements. They shared a recommendation of the Audit Committee to accept the audited financial statements for 2023-2024 in a motion to follow.

### **J.2.3 Indigenous Advisory Committee – Nil**

### **J.2.4 Special Education Advisory Committee – November 20, 2024 Minutes and December 18, 2024 Meeting Update**

Trustees Landers and Skalecki referred to the November minutes in the Board Package. They further explained that a meeting was not held earlier in the day as the committee did not meet quorum and therefore there was no report. The committee will resume their meeting in January.

### **J.2.5 Supervised Alternative Learning – Nil**

### **J.2.6 Student Discipline – Nil**

### **J.2.7 Transportation Committee – Nil**

### **J.2.8 Program - Nil**

### **J.2.9 Business – Keld Scott, Superintendent of Business**

#### **J.2.9.1 Tender**

Superintendent Scott referred to item #17, the tender report for project R240 St. Anne Catholic School Stair Lift Addition. Three bids were received and a recommendation was made to approve the bid from Norwin Contracting Inc. in the motion to follow.

#### **J.2.9.2 Personnel Report**

Superintendent Scott reported one new hire, four resignations, two retirements and one change in FTE.

### **J.2.10 Director of Education – Nil**

### **J.2.11 Chair/Trustees**

#### **J.2.11.1 Committee 2024-2025**

Chair Sheculski presented the 2024-2025 Committee Structure to the Board of Trustees. There was believed to be one error in membership that needed to be verified with board staff and therefore the recommendation for acceptance was moved to the January meeting of the Board.

#### **J.2.11.2 2025 OCSTA Annual General Meeting and Conference**

Chair Sheculski shared that the OCSTA has released the conference information for the AGM in May.

## **K. MOTIONS**

### **K.1 NCDSB Revised Estimates 2024-2025**

#### **Motion**

MOVED BY: E. King

**Resolution 24-151**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approved the NCDSB Revised Estimates for 2024-2025, as presented, in the amount of fifty-three million, four hundred eighty-nine thousand, seven hundred forty-eight dollars (\$53,489,748.00) and pending Ministry of Education approval.

**Carried**

### **K.2 2024 Director's Annual Report**

#### **Motion**

MOVED BY: S. Skalecki

**Resolution 24-152**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approved the 2024 Director's Annual Report as presented.

**Carried**

**K.3 2023-2024 NCDSB Audited Financial Statements**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: C. Landers

**Resolution 24-153**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approved the Draft Audited Financial Statements for the year ending August 31, 2024 as presented.

**Carried**

**K.4 R240 Stair Lift Addition – St. Anne English Catholic School**

**Motion**

MOVED BY: E. King  
SECONDED BY: P. Del Guidice

**Resolution 24-154**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve contract R246 Air Handling Unit 002 Replacement at O’Gorman High School, Timmins, Ontario, to N. Lacroix plumbing and Heating in the amount of \$752,458.00 plus a 10% contingency for a total of \$827,704.00 plus HST.

**Carried**

**K.5 2024-2025 Board Committees**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: S. Skalecki

**Resolution 24-155**

BE IT RESOLVED THAT the Northeastern Catholic District School Board defer the Board Committee Structure 2024-2025 motion to the January 2025 Board meeting.

**Carried**

**L. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: S. Skalecki

**Resolution 24-156**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**M. UNFINISHED BUSINESS – Nil**

**N. CORRESPONDENCE - Nil**

**O. NEW BUSINESS – Nil**

**P. INFORMATION – Nil**

**Q. FUTURE MEETINGS**

Board Meeting – January 22, 2025 at 4:45 p.m.

**R. ADJOURNMENT**

**Motion**

MOVED BY:

S. Skalecki

**Resolution 24-157**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:28 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
Chair of the Board

  
Secretary-Treasurer